

Minutes of Regular Meeting

The Board of Trustees Mabank Independent School District

A Regular Meeting of the Board of Trustees of Mabank Independent School District was held on January 20, 2026 beginning at 6:00 P.M. in the Mabank ISD Board Room at 310 E. Market Street, Mabank, TX 75147.

1. Board Appreciation Dinner

Superintendent Dr. Marshall, and Administrators hosted a Board Appreciation Dinner for the Board Members.

2. Call to Order – Declaration of Quorum @ 6:35 P.M.

Board President Todd Grimes called the board meeting to order and established a quorum. Board Members Present: Secretary Robby Teague, Trustees' Dustin Conner, Brandon Parker, Bryan Miller, and John Litchfield. Vice President Erik Tijerina was absent.

NOTE: Vice President Erik Tijerina entered the board meeting at 8:25 P.M.

3. Closed Session 6:35 P.M.

A. Personnel Matters Texas Gov't Code 551.074

4. Reconvene to Open Session @ 7:41 P.M.

No action taken coming out of the closed session.

Board President Todd Grimes opening statements:

- Thanked the audience for their attendance and parents for bringing their children; complimenting the parents for the outstanding kids that have.
- This is Board Appreciation Month. Thanked Principals and Departments (DAEP & Transportation) for their gifts to the board members.
- First meeting since December. During December there were Christmas parties throughout the district. He attended Central Elementary's and complimented the Principal and Staff for an outstanding event. Amazed by how they move so many people in and out of their campuses during that busy time of year.
- Complimented Evelyn Carter and her crew for all their hard work in putting together a wonderful Christmas Tea for all the staff to attend. Over 500 employees attend and come together to eat and visit with one another.
- Spoke about Dr. Marshall. For those who do not know Dr. Marshall he was the district's superintendent for 17 years. He left, hired someone else, they left, the Board asked if he'd be interested in coming back. Dr. Marshall is doing an outstanding job. The Board appreciates him for his work and time. President Grimes also thanked Tammy Marshall for allowing him to be here.

5. Opening Activities

- A. **Invocation** – Led by Secretary Robby Teague.
- B. **Pledge of Allegiance to the US & Texas Flag Led by Intermediate Campus Superintendent Star Students.**

C. Spotlight(s)

1. Superintendent Star Students – Central Elementary, Lakeview Elementary, Southside Elementary and Intermediate Campus.

Dr. Marshall introduced campus Principals. Each principal introduced their superintendent star students and shared the reasons why students were selected. Students receive a trophy from Dr. Marshall and pictures taken by parents and the media.

Central Elementary SSS: Jewel Chance, Kolbie Pruitt, Harlyn Waugh, Chloe Burkham, Paisley Farmer, and Maeson Marales.

Lakeview Elementary SSS: Ivy Martinez, Nora Sanchez, Abigail Kell, Kiara Slamanca, Joseph Lawson, and Beckham Cormier.

Southside Elementary SSS: Chase Brogdon, Bentlee Gerich, Miley Kate Shaid, Ariceli Deluna, Isabella Amaya, and Addison Weller.

Intermediate Campus Principal SSS: Cyrus Chandler, Brinleigh Ramon, Caroline Luzano, Hunter Morrow, Aryn Porter, Dax Nixon, Emma Hallmark, and Jesus Chavez Gonzalez.

2. Mabank ISD's Board of Trustees

Superintendent Dr. Russell Marshall praised and expressed his gratitude to each of the board members. Superintendent Dr. Russell Marshall presented a certificate to each board member and each campus, the DAEP, and Transportation Department gave a gift to each member.

3. High School FFA LDE State Qualifiers

HS Principal Michael Rowland introduced Ag Teachers Beau Stutts, Laura Stutts, and Mr. Smith who introduced FFA LDEs State Qualifiers.

- Jr Skills Team: Reid Davis, Clair Chappell, and Harlow Parker placed 1st at District, 2nd place at Area and advanced to State. Over 300 teams at State, the team finished Top 12 in State.
- Public Relations Team: Rylie Lyons, Morgan Turner, and Keylee Bohannon placed 1st at District, 1st at Area and advanced to State. The team finished 10th in State. Mr. Stutts and Mr. Smith expressed their pride in the students.

6. Public Comment: Hearing of Citizens

No public comments made at this time.

7. Public Hearing – Annual Texas Academic Performance Report (TAPR) for the 2024-25 School Year

Presented by Executive Director of Curriculum & Instruction Charity Groom.

8. Consent Agenda Items

- A. **November 13, 2025 Special School Board Meeting Minutes**
- B. **November 17, 2025 Regular Board Meeting Minutes**
- C. **2025 November & December Monthly Financial Report**

- D. **2025 November & December Check Register Report**
- E. **2025 November & December Cash Position Report**
- F. **2025 November & December Tax Collection Report**
- G. **Budget Amendments – None.**
- H. **Quarterly Investment Report**
- I. **Monthly Donation Report**
 - 1. **\$5,000.00 for Baseball by Hegi Foundation**
 - 2. **\$1,575.00 for DAEP Gym Floor by MYBA**
 - 3. **\$1,100.00 for Baseball by Elder Dodge**
 - 4. **\$500.00 for Baseball by Brad & Krystall Gilmore**
 - 5. **\$750.00 for FFA Leadership Team from Toys for Tots -**
Presented by Geneva Garcia and Scott Tuley.
- J. **Property Tax Resale(s) –None.**
- K. **Out-of-State Trip(s) – None.**

CFO Scott Hyde presented “C-I” to the Board. A motion was made by Trustee Dustin Conner and seconded by Trustee John Litchfield to approve all consent agenda items as presented. The motion passed unanimously 7-0.

9. Discussion / Action Items

- A. **Consider approval of the 2024-2025 Audit Report**
Presenter: Scott Scarborough with Hankins, Eastup, Deaton, Tonn, Seay, & Scarborough.
A motion was made by Trustee John Litchfield and seconded by Secretary Robby Teague to approve the 2024-2025 Financial Audit Report as presented. The motion passed unanimously 7-0.
- B. **Consider approval of the 2026 TASB Insurance Proposal**
Presenter: CFO Scott Hyde. A motion was made by Vice President Erik Tijerina and seconded by Trustee Dustin Conner to approve the 2026 TASB Insurance Proposal as presented. The motion passed unanimously 7-0.
- C. **Consider approval of the Intermediate Campus Renovations Project Guaranteed Maximum Price by Jackson Construction**
Presenter: Bryan Parma with Jackson Construction. A motion was made by Trustee Dustin Conner and seconded by Secretary Robby Teague to approve the Intermediate Campus Renovations Project Guaranteed Maximum Price by Jackson Construction in the amount of \$3,479,567.00 as presented. The motion passed unanimously 7-0.
- D. **Consider approval of the Henderson County Appraisal District Board of Directors’ Nomination for Vacant Position**
Presenter: CFO Scott Hyde. A motion was made by Secretary Robby Teague and seconded by Trustee John Litchfield to approve the resolution nominating Randy Perry for the Henderson County Appraisal District Board of Directors as presented. The motion passed unanimously 7-0.
- E. **Consider approval of the Board Goals for Early Childhood Literacy, Mathematics, Proficiency, and College, Career, and Military Readiness (CCMR) for the 2025-2030 plan cycle**

Presenter: Executive Director of Curriculum & Instruction Charity Groom.
A motion was made by Trustee Dustin Conner and seconded by Trustee Brandon Parker to approve the proposed board goals for Early Childhood Literacy, Mathematics, Proficiency, and College, Career, and Military Readiness (CCMR) for the 2025-2030 planning cycle as presented. The motion passed unanimously 7-0.

F. **Consider approval of Credit by Examination (CBE) Providers and Assessments**

Presenter: Executive Director of Curriculum & Instruction Charity Groom.
A motion was made by Vice President Erik Tijerina and seconded by Trustee Dustin Conner to approve that Mabank ISD identifies Texas Tech University, The University of Texas at Austin, College Board Advanced Placement (AP), and College Board CLEP as the District's approved Credit by Examination providers as presented. The motion passed unanimously 7-0.

G. **Consider approval of the 2026-2027 Service Agreement with Capturing Kids' Hearts to provide Professional Development and CKH Coaching for all Campuses**

Presenter: Executive Director of Curriculum & Instruction Charity Groom.
A motion was made by Trustee John Litchfield and seconded by Secretary Robby Teague to approve the 2026-2027 Service Agreement with Capturing Kids' Hearts to provide Professional Development and CKH Coaching for all campuses as presented. The motion passed unanimously 7-0.

H. **Discuss/Review TASB Policy Update 126 affecting the following (LOCAL) Policies: (SECOND READING)**

BE(LOCAL): BOARD MEETINGS

BED(LOCAL): BOARD MEETINGS - PUBLIC PARTICIPATION

CJ(LOCAL): CONTRACTED SERVICES

CJA(LOCAL): CONTRACTED SERVICES - BACKGROUND CHECKS AND REQUIRED REPORTING

CLE(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - REQUIRED DISPLAYS

CQB(LOCAL): TECHNOLOGY RESOURCES - CYBERSECURITY

CQD(LOCAL): TECHNOLOGY RESOURCES - ARTIFICIAL INTELLIGENCE

CSA(LOCAL): FACILITY STANDARDS - SAFETY AND SECURITY

CV(LOCAL): FACILITIES CONSTRUCTION

DBD(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - CONFLICT OF INTEREST

DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES

DFBB(LOCAL): TERM CONTRACTS - NONRENEWAL

DGBA(LOCAL): PERSONNEL-MANAGEMENT RELATIONS - EMPLOYEE COMPLAINTS/GRIEVANCES

DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT

EEP(LOCAL): INSTRUCTIONAL ARRANGEMENTS - LESSON PLANS

EFA(LOCAL): INSTRUCTIONAL RESOURCES - INSTRUCTIONAL MATERIALS

EHBAF(LOCAL): SPECIAL EDUCATION - VIDEO/AUDIO MONITORING

EIA(LOCAL): ACADEMIC ACHIEVEMENT - GRADING/PROGRESS REPORTS TO PARENTS

FA(LOCAL): PARENT RIGHTS AND RESPONSIBILITIES

FEF(LOCAL): ATTENDANCE - RELEASED TIME

FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT

FFB(LOCAL): STUDENT WELFARE - CRISIS INTERVENTION

FFF(LOCAL): STUDENT WELFARE - STUDENT SAFETY

FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT

FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FO(LOCAL): STUDENT DISCIPLINE

GF(LOCAL): PUBLIC COMPLAINTS

GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES

Presenter: Assistant Superintendent Henry C. Tracy III. A motion was made by Secretary Robby Teague and seconded by Trustee Dustin Conner to delete FNG(LOCAL): Student Rights and Responsibilities- Student and Parent Complaints/Grievances and approve all other policy updates as presented/listed in TASB Policy Update 126. The motion passed unanimously 7-0.

I. **Consider approval of (LOCAL) Policy Updates related to recently approved District of Innovation Amendments:**

DBA (LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - CREDENTIALS AND RECORDS

DCA (LOCAL): EMPLOYMENT PRACTICES – PROBATIONARY CONTRACTS

DK (LOCAL): ASSIGNMENT AND SCHEDULES

DP (LOCAL): PERSONNEL POSITIONS

EB (LOCAL): SCHOOL YEAR

EEB (LOCAL): INSTRUCTIONAL ARRANGEMENTS – CLASS SIZES

FDA (LOCAL): ADMISSIONS – INTERDISTRICT TRANSFERS

FNG (LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES – PARENT COMPLAINT/GRIEVANCES

Presenter: Assistant Superintendent Henry C. Tracy III.

A motion was made by Vice President Erik Tijerina and seconded by Trustee John Litchfield to approve (LOCAL) policies DBA, DCA, DK, DP, EB, EEB, FDA, and FNG, as presented. The motion passed unanimously 7-0.

J. **Consider approval of the 2026-2027 Mabank Independent School District Calendar**

Presenters: Superintendent Dr. Russell Marshall & Assistant Superintendent Henry C. Tracy III.

A motion was made by Trustee John Litchfield and seconded by Trustee Dustin Conner to approve the 2026-2027 Mabank Independent School District Calendar as presented. The motion passed unanimously 7-0.

K. **Consider approval of the Mabank ISD Teacher Certification Acquisition Plan**

Presenter: Assistant Superintendent Henry C. Tracy III. A motion was made by Secretary Robby Teague and seconded by Trustee Dustin Conner to approve the Mabank ISD Teacher Certification Acquisition Plan as presented. The motion passed unanimously 7-0.

L. **Consider approval of the Board Resolution regarding Hazardous Traffic**

Presenter: Superintendent Dr. Russell Marshall. A motion was made by Trustee Dustin Conner and seconded by Vice President Erik Tijerina to approve the Resolution of the Board regarding Hazardous Traffic Conditions as presented. The motion passed unanimously 7-0.

M. **Consider approval of the Order for a General Mabank ISD School Board Election to be held on May 2, 2026, to elect two 3-year term seats, Place 4 and Place 5**

Presenter: Superintendent Dr. Russell Marshall. A motion was made by Trustee Dustin Conner and seconded by Trustee John Litchfield to approve the Order for a General Mabank ISD School Board Election to be held on May 2, 2026, to elect two 3-year term seats, Place 4 and Place 5, as presented. The motion passed unanimously 7-0.

N. **Consider approval of the Interlocal Agreement with Henderson County for the May 2, 2026 General Mabank ISD School Board Election**

Presenter: Superintendent Dr. Russell Marshall. A motion was made by Secretary Robby Teague and seconded by Trustee Dustin Conner to approve the Interlocal Agreement with Henderson County for the May 2, 2026 General Mabank ISD School Board Election as presented. The motion passed unanimously 7-0.

10. Closing Activities

A. Construction Project Updates –

Presenters: Dylan Welch with Jackson Construction and Jason Fancher with Claycomb.

- Mabank Elementary School 3/4
- Mabank Junior High School Additions + Renovations
- Mabank High School Career & Technical Education Center

B. Questions / Announcements

11. Adjournment

President Todd Grimes adjourned the meeting at 9:17 P.M.

Todd Grimes, Board President

Robby Teague, Board Secretary